

Forest Management Plan Criteria and Checklist

Activity Code (106) (No.)

Missouri

Landowner Name: _____ **County:** _____
TSP Name: _____ **Date Submitted:** _____
NRCS/MDC Reviewer: _____ **Date Reviewed:** _____

This plan ☐ meets / ☐ does not meet the Forest Management Plan (106) Statement of Work as outlined in the criteria listed below. _____ (reviewer signature)

Introduction

A forest management plan is a site specific plan developed for a client, which addresses one or more resource concerns on land where forestry-related conservation activities or practices will be planned and applied.

The forest management plan will:

1. Meet Natural Resources Conservation Service (NRCS) quality criteria for the identified resource concern(s).
2. Comply with federal, state, tribal, and local laws, regulations, and permit requirements.
3. Meet the client's objectives.

A Conservation Activity Plan – 106 Forest Management Plan is developed by a certified Technical Service Provider (TSP). The specific criteria required for certification of TSPs and a list of current certified TSPs is located on the TSP registry (TechReg) web site at: <http://techreg.usda.gov/>.

Deliverables

The landowner must receive, at a minimum, a hard copy of the forest management plan document and all maps.

NRCS must receive a complete hardcopy and an electronic copy of the forest management plan (Microsoft Word document), including: a digital copy of the Plan Map (e.g. JPEG or PDF); a digital soils map; a digital topographic map; completed job sheets for conservation practices within the next 3 years; and any other applicable worksheets.

Forest Management Plan Criteria Review Checklist

This section details the minimum criteria to be addressed by a forest management plan. This checklist can be used as a tool to assist both plan writers and reviewers. Any component for which the N/A column is grayed out is mandatory.

Property Identification and Overview

COMPONENT	Yes	No	N/A
1. Landowner Information			
a. Landowner name			
b. Landowner address			
c. Landowner phone number			
d. Landowner email address			
e. Landowner signature approving plan content			

2. Plan Writer Information			
a. Plan writer's name			
b. Plan writer's address			
c. Plan writer's phone number			
d. Plan writer's email address			
3. Site Information			
a. Property location (county, township, range, section, etc.)			
b. Detailed landowner objectives			
c. Date of plan			
d. Acres covered in plan			
e. Documentation of existing practices, past management, structures, etc.			
4. Other Information			
a. Signature block for NRCS acceptance			

Resource Descriptions

COMPONENT	Yes	No	N/A
5. Stand Description - The following information should be provided <u>for each stand or field</u> , if applicable.			
a. Acres (to the tenths of an acre)			
b. Stocking percent			
c. Basal area - Total, Acceptable (AGS), Unacceptable (UGS) and Cull			
d. Common species by size class (saw, pole, sapling, seedling)			
e. Average tree diameter at breast height			
f. Number of trees per acre			
g. Total volume per acre, if applicable, and scale			
h. Snags, den trees, etc., if applicable			
i. Site Index			
j. Soil map unit(s)			
k. Topography (dominant aspect and slope percent)			
l. Detailed description of stand condition, resource concerns, description of canopy, mid-story, and understory composition, wildfire and pest risks, noxious/invasive species present, and fish & wildlife habitat concerns			
m. Natural and cultural features; may be included in general forest description			
n. Threatened and Endangered species; may be included in general forest description			
o. Roads and trails (include on maps, if possible – see “Maps” below)			
p. Water quality and other important features			
q. Existing conservation practices			
r. Harvest history			

Prescriptions

COMPONENT	Yes	No	N/A
7. Desired Future Conditions (Goals) (include the following , if applicable):			
a. Stocking			
b. Basal area			
c. Species composition			
d. Wildlife habitat (i.e. snags and/or den trees per acre, openings, water)			
e. Recreation			
8. Planned Conservation Practices (activity schedule)¹			
a. Stand/field where practice is scheduled			
b. NRCS practice name and code			
c. Amount to be applied (in acres, feet, or number)			
d. Prioritized schedule for implementation (by month and year)			
e. Necessary specifications and/or job sheets for each practice			

Maps

COMPONENT	Yes	No	N/A
10. Maps			
a. Plan map – property and stand boundaries, location of engineering/structural practices, scale, north arrow, legend with appropriate map symbols, stand/field number and acres for each land unit			
b. Soils map – legend, interpretations (may be in plan text), suitability index for forest activities (may be in plan text)			
c. Topographic map			
d. Plat map or local proximity map			
e. A wetland delineation map and associated wetland compliance documentation (Food Security Act of 1985), if applicable.			

Installation

COMPONENT	Yes	No	N/A
11. Deliverables			
a. Plan delivered to and discussed step by step with client			
b. Electronic copy of plan delivered to field office			
c. Hard copy of plan with appropriate signatures delivered to NRCS field office			

Optional Information

COMPONENT	Yes	No	N/A
12. Optional Information			
d. Glossary			
e. Tax information			
f. Wildlife management information			
g. Best Management Practices (BMP) information			
h. Fire protection information			
i. Harvesting information			
j. Forest ecology			

Technical Review Information: to be completed by forester, if needed

[illegible]

- ¹ Include conservation practices that address a resource need/concern. See the Missouri FOTG, Section III for guidance.

The Statement of Work for CAP-106 Forest Management Plan can be found in the Missouri FOTG, Section III., D.

The Missouri FOTG can be accessed at: http://efotg.nrcs.usda.gov/efotg_locator.aspx?map=MO

The plan should include site-specific specifications and/or job sheets for each practice that is planned within the next three years.

For recommended practices to be eligible for program funding (EQIP, WHIP, etc.) they must comply with MO NRCS Practice Standards and meet NRCS Quality Criteria.

Note: not all practices are eligible for funding through NRCS Programs (EQIP, WHIP, etc.). For a complete list of eligible practices, visit the specific program pages at www.mo.nrcs.usda.gov/programs/.